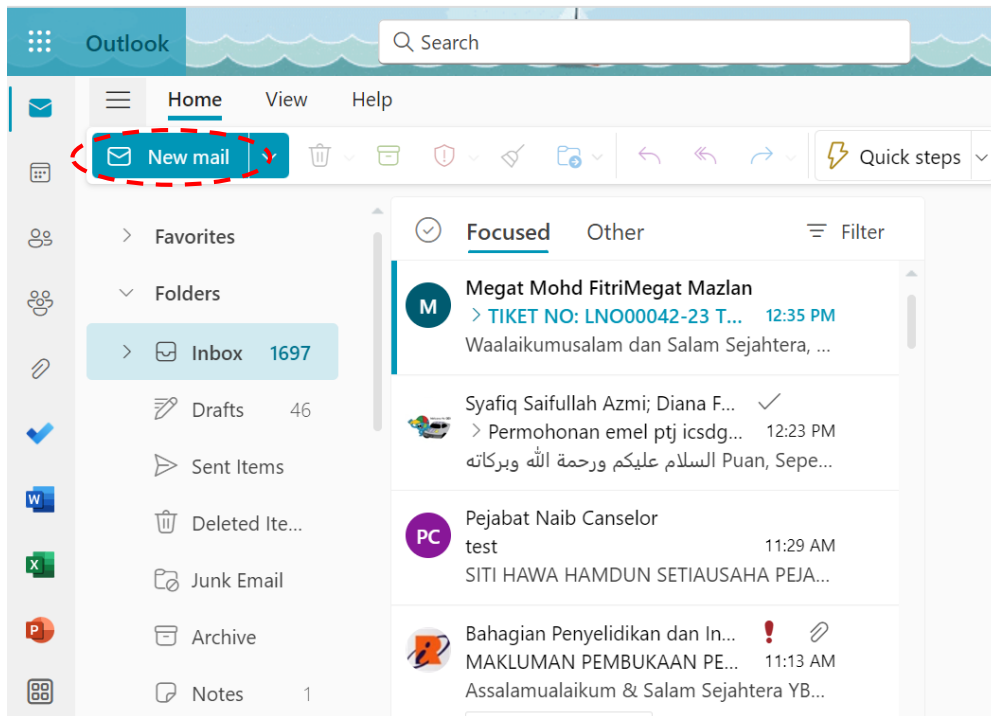
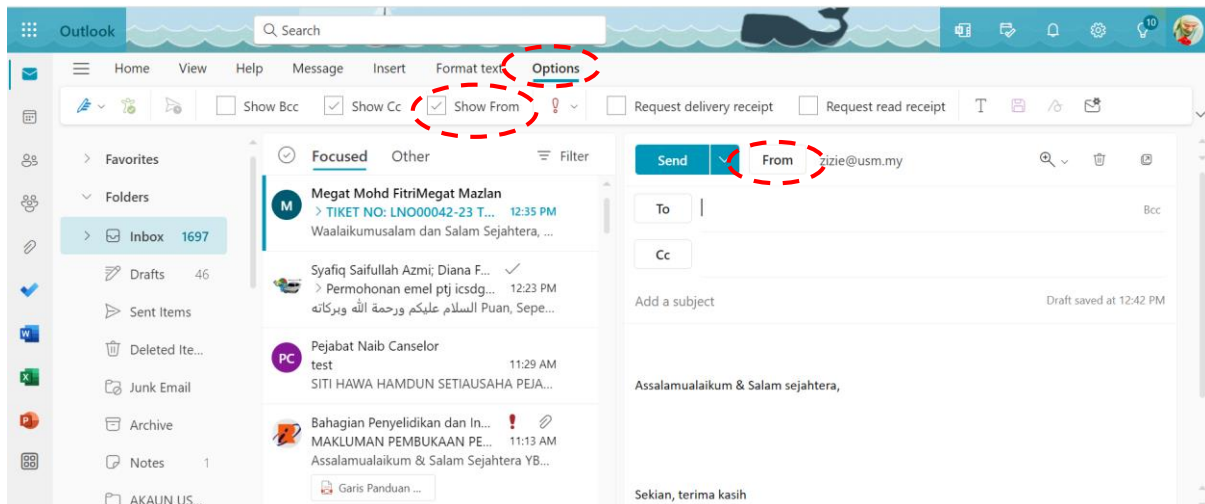


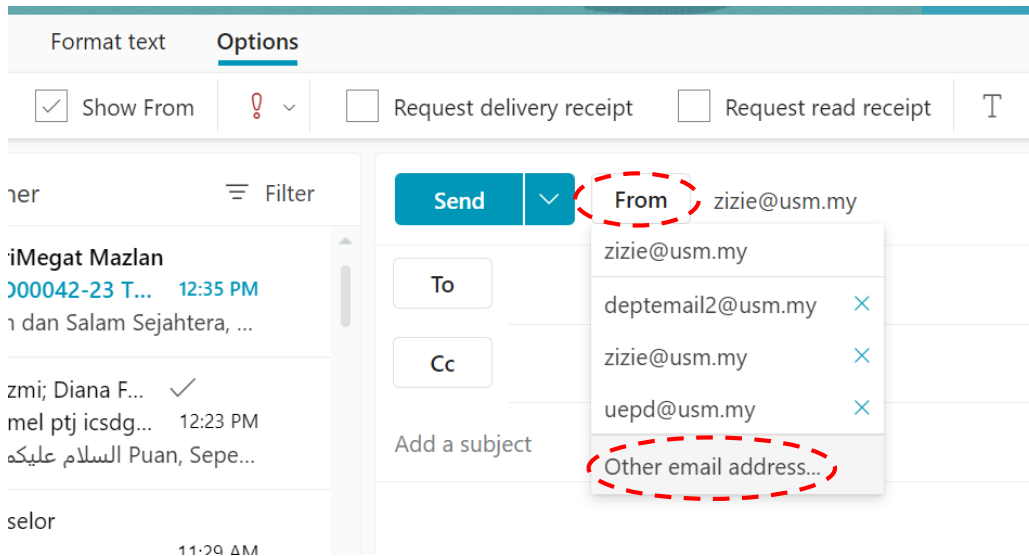
1. Login email at <https://login.microsoftonline.com> & Click **New Email**



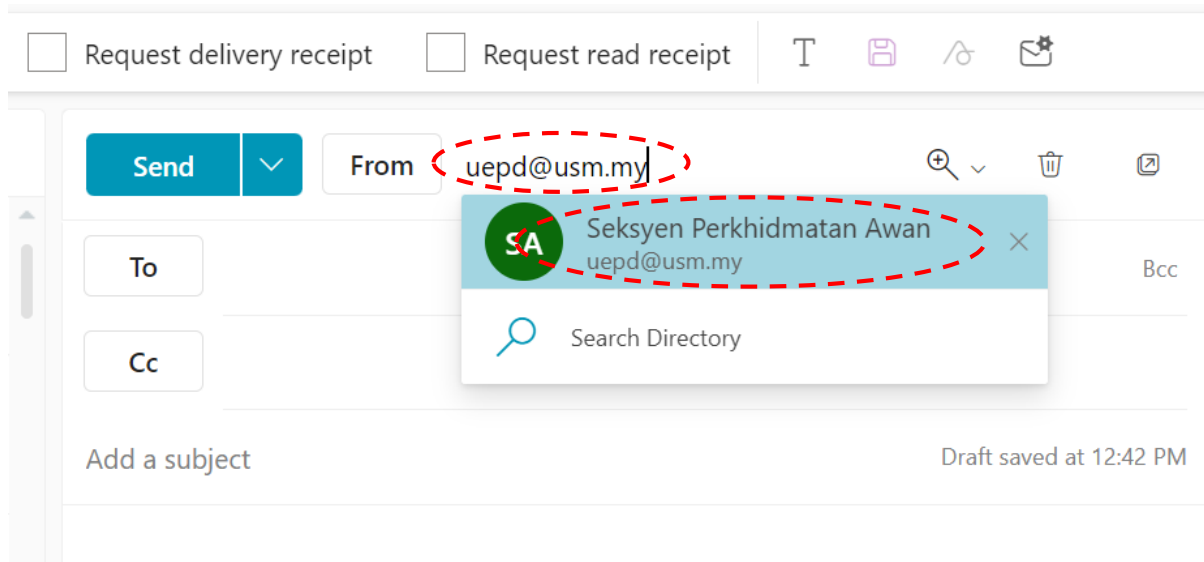
2. Click '**Options**' then tick '**Show From**' & option From will appear.



4. Click 'From', then click 'Other email address'



The screenshot shows the 'Options' tab in the OWA interface. The 'From' field is set to 'zizie@usm.my'. A dropdown menu is open, showing a list of email addresses: 'zizie@usm.my', 'deptemail2@usm.my', 'zizie@usm.my', and 'uepd@usm.my'. The 'Other email address...' option is highlighted with a red dashed circle.

5. Type **email address**. Example: uepd@usm.my6. **Select** suggested email.

The screenshot shows the 'Options' tab in the OWA interface. The 'From' field is set to 'uepd@usm.my'. A dropdown menu is open, showing a list of suggested email addresses. The first suggestion is 'Seksyen Perkhidmatan Awan' with the email address 'uepd@usm.my'. The suggestion is highlighted with a red dashed circle.

7. Now you have new options to choose from to send mail.

